



South Dakota
State Council

Tuesday/May 4, 2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

Meeting Minutes

Tuesday May 4, 2021

Members present: Karla Nygren, Karen Kaskie, Alex Sproul, Sandra Schindler, Kip Littau, Nicole Olson, Kara Fonken

1. Call to Order

a. Establish Quorum

Discussion/Summary: Call to order by Nygren with 7 members present.

b. Welcome/Introductions

Discussion/Summary: Welcome and introductions by Nygren.

c. Adoption of Meeting Agenda

Discussion/Summary: No additions to meeting agenda.

d. Approval of Previous Meeting Minutes

Discussion/Summary: Meeting Minutes from February 2, 2021 were reviewed, no questions or additions.

Motion: Kaskie

Action: Motion carried; motion passed unanimously.

2. President's Report

Discussion/Summary:

- **The State Challenge for ENA foundation has been changed to EN Strong, to include our international members. Individual members are encouraged to place donations to the challenge.**

3. Treasurer's Report

Discussion/Summary:

- **See attached report.**

4. Committee Reports

Discussion/Summary:

Injury Prevention – Summer Village Safety Camp on June 8 and 12th, 9am-12pm. Presenting education on lake and bike safety tips. Looking for volunteers!



South Dakota
State Council

Tuesday/May 4,2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

Government Affairs – South Dakota National Day at the Legislature was held virtually on 2/22/21. National Day Off the Hill will be held virtually on May 11th with 4 SDENA members attending, Karla Nygren, Karen Kaskie, Sandra Schindler and Kara Fonken. Bills to be discussed are on workplace violence and suicide screening. Follow EN411 to keep up on the latest updates.

Media – Kara is updating the website photos. Facebook and Instagram pages are up to date, please message Kara with any additions to the pages. Please let her know if you have anything to add or would like to see something different.

Membership – Current membership is 185. Karen is sending out renewal reminders and welcome cards/emails to new members. Goal is 200 members!

Trauma – Keeping busy with multiple TNCC classes throughout the state.

Pediatrics – See attached report.

Student Liaison- There were 3 new student members that joined with the ENA free membership.

Education - Fall Conference is October 13&14th, 2021. The Sanford Research Center has been reserved. Teleflex will hold a cadaver lab on one of the days and the education committee will be meeting to discuss education ideas for the conference. Karen will send out a doodle to get meeting times. Karla will send out an email to vendors.

5. Unfinished Business

Discussion/Summary:

- Virtual 5K was discussed. The consensus was to keep registration open for now as there are still medals available.
- Alex updated the SDENA reimbursement form on the website.
- There were a few responses to the Member Needs Assessment. This is still live on the website for our members to respond.
- Spring Conference Virtual CPEN review – 24 registered for the course. The first 5 that take and pass the certification exam and email proof to Karla at sdenapresident@gmail.com will receive a small gift.

6. New Business

Discussion/Summary:

- EN21 applications open on May 24th and end on June10th. SD ENA will send 4 delegates and an alternate.



South Dakota
State Council

Tuesday/May 4,2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

- **Sandra proposed that SD ENA purchase and partner with the SD Education Association to distribute Staying Safe on the Farm with Jaxon (\$15) to all elementary schools in South Dakota. Motion was passed with all present member voting yes.**
- **Kip brought up the need to figure out how to engage more of our state in our ENA.**

7. Meeting Adjourned
5/4/2021 @ 1935 CDT



South Dakota
State Council

Tuesday/May 4,2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

South Dakota ENA State Council Treasurer Report 5/4/2021

Income:

- Membership assessments:
 - 2020Q4 (paid January 2021): \$640.
 - 2021Q1 (paid April 2021): \$736.25
- TNCC & ENPC assessments:
 - 2020Q4 (paid January 2021): \$4,050
 - 2021Q1 (paid April 2021): \$6,200
- We have continued to receive registrations for the virtual 5k event.
 - January: an additional \$38.24
 - February: an additional \$57.56
 - To date, in total, net 5k profits: \$1,852.76
 - Next steps for 5k? Do we want to stop taking registrations? Need to send ENA Foundation a check from the additional registrations from January and February.
- ENA Spring Conference (virtual CPEN review): Sales: \$1,482.63. SD ENA did not make a profit on this event but that was never the intent - the intent was to give SD ENA members access to high quality education at a great price. The SD Board of Directors and education planning committee agreed that SD ENA would cover a large amount of the registration expense as a “thank you” to our members across the state.

Expenses:

- Zoom annual account: \$159. National ENA has now purchased accounts for all state councils. We are unable to receive a refund for our current year. We have cancelled our SD ENA account and will switch to our national account once the year is up (Jan 2022)
 - SD Day at the Legislature: \$290. Four members attended. SD ENA also helped sponsor the event for \$50 (included in the \$290).
 - Spring education conference: \$3,000
 - Shipping 5k medals - this cost was subtracted from profits sent to ENA Foundation - no expense to SD ENA.
 - CPA fee for taxes: \$63.90 January - April 2021 INCOME: \$ 14,983.82 EXPENSES: \$4,100.19
- Financially, we remain well situated with our current income/expenses. To date, we appear to be well below our budgeted dollars for 2021.

Alex Sproul SD ENA Treasurer



Tuesday/May 4,2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

Pediatric ENA 1st quarter Report 2021

- 2 ENPC classes held: 1 Avera with 19 students, 1 Sanford 14 students.
- New class management for Course Directors coming in August. It will be an easier learning management system to invite student s to register for class and manage the class itself.

Timeline:

- Mid-May: LMS Course Management Training Registration Look for a registration email for Course Director training webinars.
- June-August: LMS Course Management Training Ongoing weekly LMS training webinars will be available. Additional training tools will include recorded webinars, a training video, directional documents with screen shots, and drop-in trainings.
- July 22-29: Limited Course Activity
 - Starting now, no future courses should be scheduled during this limited course activity time frame.
 - Course Directors with previously scheduled courses during this time will be contacted by ENA to discuss exam extensions. ENA will extend these dates for you.
 - Students with precourse modules due by August 2nd should complete them fully by the end of this week, July 29th. Otherwise, they should wait to do the precourse modules in its entirety in the new system on August 2. The system will not allow partial work will not transfer.
- July 30-Aug. 2: Blackout Period - No Course Activity A four-day blackout period is needed to allow ENA to transition to the new LMS. During the blackout, online systems will be unavailable.
- Aug. 3: New LMS Course Management System Live Date The new LMS launches, and you can resume normal course activity.



South Dakota
State Council

South Dakota ENA Quarterly Meeting

Tuesday/May 4,2021
Crooked Pint, Sioux Falls and Zoom Meeting
1800 CDT

Nicole Olson SD ENA chair 5/21