

## **SDENA MEETING AGENDA**

**March 12, 2013**

**1200-1300**

**Information related to accessing members section of [www.sdena.org](http://www.sdena.org) located on website under home tab**

**Call to Order @ 1201 by Dory Gassman**

**Recognition of present members:** Candy Zackrey ( Pierre); Dory Gassman, Jody Foster, Renee Axtell (Watertown); Carla Nygren, Cindy Pirrung, Teresa Grimes, Kay Boik, Clara Johnson, Kristin Cline, Janee Poppinga, Karen Kaskie, Sandra Minter ( Sioux Falls); Vicki Schrenk (Aberdeen)

**Additions to Agenda:** None. Motion to approve by Carla N, seconded by Kay Boik

**Secretary's Report/Approval of Minutes-**Kay Boik (posted on [www.sdena.org](http://www.sdena.org) )

- Review of membership: 115 current members.
- Kay noted that it was difficult to update membership on the website as there are 115 active members and 100 inactive members. Since only active members can sign onto the site, a proposal to only list the active membership on the site. If an inactive member returns to membership they can be added with their new number. The proposal was approved and passed.
- Review of minutes with no changes. Motion to approve by Janee, second by Carla

**Treasurer's Report-** Karen Kaskie (posted on [www.sdena.org](http://www.sdena.org))

- TNCCI course = late payments from attendees was a problem. A proposal was made to ask for all completed paperwork and payment prior to the course. Reimbursement may be expected after the fact if the attendees are paying. It was noted that most facilities pay the fee.
- Taxes (form 990EZ) have been returned from the accountant and will be filed by May 18th as a nonprofit entity. Accountant charges were \$298.39
- Leadership Conference fees have not all come to the treasurer. Refer to the website
- Debit card possibility for making payments to national was discussed. Karen and Karla will research the possibility of electronic payment options and report at the next meeting.
- Motion to approve Treasurer's report by Kristin/second by Janee

**Announcements -Dory**

- *Committee Chairs for 2013*
  - *Clara proposed that with each application for Committee chair, it should be stressed that a committee report will be posted on the web site one week in advance of each meeting. Kristin seconded the proposal. Passed*
- *Director at Large- Clara Johnson*
- *Board Liaison – Joan Somes (Apple Valley Minnesota)*

**Committee Reports : Refer to website for individual committee reports**

**Trauma Committee**

*Becky MacManus-Hexum*

- *Discussion by group as to confirmed dates of instructor courses. A proposal was made to add a statement to the operational guidelines that each committee chair will check with course directors and have a plan for instructor courses for TNCC and ENPC by the first of every year. Proposal was passed.*

**Pediatrics Committee**

*Linda March*

**Government Affairs Committee**

*Monica Everson*

- *A suggestion the SD ENA make a stand on workplace violence was made by Sandra. Clara suggested that Sandra research how other states have approached their legislature and look into the tool kit from national and report back at the next meeting.*

**IQSIP**

*Dory Gassman*

**Web site/Media**

*Karla Nygren*

- *Carla noted some of the changes on the website (Update to Logo. She also asked for all facilities in the state to send courses to her so she could put them into the calendar of events. Thank you Carla for all your hard work with the website and the Facebook site*

**Old Business**

- *ACEP Conference- Karla*
  - *SD ENA will sponsor a booth - door prizes –( membership, gift basket – pens)*
  - *New Banner/Poster was presented by Kristin*
- *State & Chapter Leaders Conference- Dory*
- *Leadership Conference- Karla*

**New Business**

- *State Challenge for Foundation-“Shout Out”*
  - *SD one of the few states that did not support the foundation*
  - *Strategies discussed on how to remedy this as the foundation is very supportive of education for emergency nurses*
- *General Assembly -delegates*
  - *Regulations for delegates were discussed by Dory. Number is dependent on # of state members*
- *Scientific Assembly Conference- scholarships are available from National*
- *Updates from National - kickoff course trying to replace TNCC has not been successful thus far*
- *Elections- on having a biannual educational session*
  - *2 hour session with CEU*
  - *Could take place in more than one area of the state*

*Cindy will work with Sherri M and Kristin K to set forth a proposed budget and guidelines and report back at the next meeting*

*Next meeting scheduled for May 14 @ noon*

*Adjournment : Motion to adjourn by Sandra/second by Cindy*

*1300-1330*

*Education Sharing Session immediately followed meeting*

*v Web sites- State & National*

*v Face book*