

June 6 2011 SD ENA Meeting Telemedicine Conference

Call to order: Dory Gassman called the meeting to order at 1600

Recognition of members present

Dory Gassman-Prairie Lakes, Watertown

Becky McManus-Hexum - Avera, SF

Karla Nygren – Avera SF

Lois VanDerVliet - Sanford, SF

Kay Boik, Sanford, SF

Jody Foster, Prairie Lakes, Watertown

Clara Johnson – Avera, SF

Nate Christianson – Sanford, SF

Additions to agenda – Patty Peterson is not able to assist Dory with the web site as she has had a job change.

Secretary Report: Kay Boik: Minutes were reviewed as posted on the state web site. Clara moved to accept, Becky seconded.

Treasurer's Report – Jody Foster:

Jody reviewed the report posted on the web site.

- At the time of the meeting there was \$16,0157.07 in the account
- Jody noted that taxes had been filed appropriately (w/extension)
- Reminded members that the board had approved to have a formal review of financial records completed (\$390.57) every 2 years. This will take place at the end of 2011.
- Suggestion made to have the operational guidelines edited to include when taxes and other financial reviews are due each year as a reminder. Motion made to accept suggestion by Clara, seconded by Kay

Committee Reports:

Trauma – Becky McManus-Hexum:

Becky reported on the experience she had at the Society of Trauma Nursing Conference

- TNCC/ENPC course leaders are in the process of updating materials. There will be two new test versions
- South Dakota is ahead of the nation with class preparation, attendance, etc.
- Reminder regarding timeliness of submission of class participants and scores. These are due within 30 days. Send class rosters to Becky
- TNCC instructor course is scheduled in July. Submissions are due by the end of June.

Pediatric Committee – Linda March

- ENPC course revision is projected to be completed before the end of 2011. There will be additional testing of questions at the September conference.
- ENPC instructor course will be August 25. July 25 is the deadline for submission to attend.
- Reminder that we will need to adjust budget for instructor training for the new ENA courses.

Government Affairs – Lois VanDerVliet

- Lois noted that the proposal before the SD legislature regarding texting was voted down.
- Discussion regarding what local agenda item SDENA could help sponsor.

IQSIP – Dory Gassman:

- Dory discussed areas of injury prevention that local organizations could get involved in:
 - Helmets
 - Poison Awareness
 - Gun locks – free to members at Games Fish and Parks
 - Farm Safety
 - Prairie Lakes in Watertown has been involved in each of these initiatives.
 - There is a program on ‘Bullying’ on the nation web site that is very good. It is under the injury prevention section. Members are able to get information and videos for teaching

SD Chapter website: Dory asked that members submit pictures and stories to make the site more interesting and interactive.

Old Business:

- **CEN Review course:** Clara stated that the course was a huge success and well worth the funding from SDENA. SDENA membership is at an all time high at 137!! Several members have since tested and obtained their CEN. THANK YOU Clara for all your organizational skills of pulling this together.
- **Society of Trauma Nursing Conference:** Becky reported on highlights from the conference. She thanked the organization for allowing her to attend and suggested that other members be given that opportunity in years to follow.
- **Bylaws revisions:** Dory will make revisions to the bylaws to reflect the national standards for a quorum for meetings
- **State Challenge :** \$ 212 was raised.
- **Recruitment ideas:** Discussion by group on recruitment ideas.

New Business:

National ENA Updates:

- David Westman – CEO
- General Assembly September 21-22 – Scientific Assembly Sept 23-24
 - Delegate application – Deadline July 1
 - Delegate # for SD = 4 plus one alternate (This includes Dory)
 - Discussion was held regarding how much funding was available for members to go as a delegate. After discussion what was available in the budget and what was reasonable to reimburse Clara made a motion to reimburse up to \$2000/delegate for up to 3 delegates. The motion was seconded by Jody and approved by the members present. Note that Dory's expenses com under a different budget line.
 - Jewelry for the Conference silent auction: Kay agreed to purchase the jewelry item at a cost of \$300
 - Scholarship monies available – Check the national website
 - National Elections: Dory encouraged all members to VOTE.
 - State Council offices up for re-election
 - Treasurer – Jody since 2008 (4 year term according to bylaws)
 - Secretary – Kay since 2008 (no term limit according to bylaws)
 - Kay will send out nomination forms to be returned by August 1, 2011 . Will also send out applications for delegates to the general assembly.
 - Poster abstracts _ deadline 8/1/11 (New Orleans Feb 22-26, 2011)

Fall Meeting

- The fall meeting is generally a face to face meeting to celebrate the year with our state membership. Operation guidelines and bylaws will be reviewed at this meeting. Dory will investigate where and what we should do at this meeting and get back to the group.

Motion to adjourn by Lois at 1707 – seconded by Kay

Minutes submitted by Kay Boik RN CEN