

**South Dakota Emergency Nurses Association**  
**June 3, 2002**  
**1600 – 1700**  
**Picture-Tel Meeting**

**Present:** Rapid City – Pat Sortland  
Watertown – Jody Foster, Dory Gassman  
Sioux Falls – Clara Johnson, Mindy Laffin, Jill Wiesner, Bonnie Murtha, Linda March  
Aberdeen – Tammy Dohman  
Mitchell – No attendees

**AGENDA**

<b><u>Item</u></b>	<b><u>Discussion/Action Taken</u></b>
<b>I. <u>Call to Order</u></b>	Introductions & roll call
<b>II. <u>Secretary Report</u></b> <ul style="list-style-type: none"><li>▪ 2/4/02 meeting minutes</li></ul>	Corrections to minutes as follows: Section V: Articles of Incorporation <ul style="list-style-type: none"><li>▪ <u>Delete</u> line 2 “has been changed from 501c6 to 501c3 as voted upon by the members of this committee.”</li><li>▪ <u>Add</u> (after line 2, SD ENA) “Articles of Incorporation are approved. The tax status change from 501c6 to 501c3 is not completed.”</li></ul> Motion to approve with correction per Clara Johnson. 2 <sup>nd</sup> Jill Wiesner. Motion approved.
<b>III. <u>Treasurer’s Report</u></b>	Expense/Income report for SD ENA general account and SD ENCARE account reviewed. Motion to approve per Tammy Dohman, 2 <sup>nd</sup> per Dory Gassman. Motion passed.
<b>IV. <u>Committee reports</u></b> <ul style="list-style-type: none"><li>A. <u>Trauma Committee</u><ul style="list-style-type: none"><li>▪ Clara Johnson</li></ul></li><li>B. <u>Pediatric Committee</u><ul style="list-style-type: none"><li>▪ Mindy Laffin</li></ul></li><li>C. <u>Government Affairs Committee</u><ul style="list-style-type: none"><li>▪ Carol Fonken</li><li>▪ Kathy Haack</li></ul></li></ul>	1) CATN class held in Rapid City 5/22 & 23, 2002 with 20 registrants. Consideration will be given to hold a class every other year West River. 2) TNCC(I) is scheduled for July 19, 2002 in Sioux Falls. Registration deadline is 6/15/2002. Presently, there are 2 registrants. 3) CATN-II: A conceptual approach to Injury & Illness is the updated/revised version of CATN. All course directors must update to continue class coordination. Clara Johnson, SD ENA’s CATN Coordinator is scheduled to update 8/22/2002 via conference call. New slides and course materials will cost \$225.00 4) TNCC(P) reimbursement program has disseminated \$555.00 to four RN’s thus far in 2002. \$3695.00 remains. Requests may be delayed due to ENA’s 6-7 week turnaround with mailing verification cards. The program requires a copy of the card for reimbursement.  ENPC(I) Course conducted 4/15/2002 in Chamberlain with 9 participants. Plan to do annual spring course. <u>Responsible Party</u> : Mindy Laffin  No report

## Item

- D. Injury Prevention Committee
- Dory Gassman
- E. Newsletter
- Tammy Dohman
- V. Old Business
- A. Tax Status
- Jill Wiesner
- VI. New Business
- A. SD ENA Fall Conference
- B. Review of TNCC/ENP(I) Guidelines
- C. President-Elect election process
- Jody Foster
- D. Scientific Assembly delegate selection process.
- Jody Foster
- E. Next Meeting
- Jody Foster
- F. Operational Guidelines
- Clara Johnson
- G. Motion to adjourn

## Discussion/Action Taken

Tom Berg has resigned as chair. President Jody appointed Dory Gassman as State Injury Prevention Coordinator. Dory reported Prairie Lakes has conducted 7-8 ENCARE programs in Watertown. Also conducted Poison Control talks to approximately 745 Watertown youth. Contact Dory for ideas, resources, etc. (Dgassman.PrairLakes.com)

Plan July 1<sup>st</sup> for next publication. Article submission deadline June 26<sup>th</sup>.

Update regarding process. Currently, SD ENA is involved in ENA's IRS process to move from 501c6 to 501c3. Responsible Party: Jill Wiesner

ENA 3<sup>rd</sup> Annual Fall Conference to be held Friday, October 11<sup>th</sup> at Cedar Shore, Chamberlain. Presently 4 speakers have been confirmed. Speaker applications sent in last newsletter with June 1 as submission deadline.

See attached guideline. Updated per Clara Johnson to include accommodations for (I) Course "Faculty" travel if course held in communities other than faculty home community.

Reviewed nomination and election guidelines. Nomination ballots to be mailed in June and followed by election ballots in July. Responsible Party: Secretary, Cindy Baldwin

Delegate Selection Guideline Reviewed. The guideline includes a "point system" to determine member selection if numerous members desire to serve as a delegate. Jody encouraged members to apply. She also offered the funds designated for the president's attendance (\$2400.00) to the delegate funds, as her schedule negates attending the conference. Responsible Party: To mail delegate form: Jody Foster.

The fall ENA meeting will be held at 4:00 p.m. October 10<sup>th</sup> at Cedar Shores in Chamberlain. Dinner provided by ENA will follow.

Through the years, various SDENA operational guidelines have been written. In pursuit of continuity, organization and member awareness, the guidelines will be printed, bound and provided to all officers and committee members. Copies will also be provided to members at large upon request. Responsible Party: Clara Johnson and Jill Wiesner.

Motion per Bonnie Murtha, 2<sup>nd</sup> per Dory Foster. Motion carried.

Respectfully Submitted,  
Clara Johnson, RN, MS  
Acting Secretary