

SDENA MEETING
February 7, 2011
1600-1700

Call to Order:

- The Teleconference meeting was brought to order by president Dory Gassman.

Recognition of members present:

Dory Gassman-Prairie Lakes, Watertown
Lois VanDerVliet-Sanford, Sioux Falls
Renee Axtell, Sioux Falls
Kay Boik-Sanford, Sioux Falls
Clara Johnson – Avera, Sioux Falls
Becky MacManus-Hexum,-Avera, Sioux Falls

Nancy Cuka, Sacred Heart, Yankton, SD
Jody Foster-Prairie Lakes, Watertown
Carla Nygren -Avera, Sioux Falls
Linda March – Avera, Sioux Falls
Sheila Rigo - Avera, Sioux Falls

Additions to Agenda:

- Recruitment
- Director at Large. Due to a reconsolidation of national liaison positions, Mitch will no longer be the South Dakota liaison. Deena Breacher. Dory will take part in a call in conference on Thursday and will meet Deena at the Leadership Conference in Portland, OR.

Secretary's report/Approval of Minutes – Kay Boik

- Kay reminded team members that the minutes are posted on the SD website and they are no longer sent through the mail www.sdena.org
- Please have members check and update email addresses on the national ENA website. Kay continues to get returned email messages whenever she sends out an announcement.
- Minutes from the October 2010 meeting were accepted. Motion to accept by Clara Johnson, second by Jodi Foster. Motion carried.

Treasurer's Report – Jody Foster

- Please refer to the treasurer's report posted on the web site. Jody had the following additions to the posted treasurer's report:
- There is a present balance of \$20,101.98 (correction with an additional \$1.78 to the posted balance of 20,091.07)
- This includes the \$1000 ENA grant monies that were received after the October meeting
- In January ENA also received an additional \$1000 grant to be used to enhance membership (discussed later in the meeting)
- The SDENA financial report was submitted to the tax consultant for review
- ENA received a "Thank You" letter from Avera St Lukes Aberdeen for grant money received for bike helmets from the Caring for Life funds.

Announcements and “Thank You” to outgoing/incoming chair positions

- Thank You to Clara Johnson for her commitment as the Trauma Chair. Clara has been instrumental in making SD ENA a success. Congratulations to Becky MacManus-Hexum for accepting the Trauma Chair position
- Thank You to Carol Cressman for her commitment as the Pediatric Chair and welcome to Linda March as the new Pediatric Chair
- Thank You to past president Cindy Baldwin for her years as president and for taking a leadership role in development of the Web site.
- Goodbye and Hello to Lois VanDerVliet who will be remaining the Government Affairs Committee Chair
- No one has been appointed to the IQSIP (Injury prevention) chair position. Dory will continue to monitor emails and information from national.

Committee Reports

Trauma Committee – Becky Mac-Manus-Hexum

- Becky stated she was excited about the position and was busy learning the expectations from National. Some of the topics in a recent conference call were:
 - Concerns with training effective TNCC/ENPC instructors
 - TNCC pre-test- how it is received/usefulness
 - List of instructors listed in the website
 - There have been 61,000 TNCC/ENPC class participants
 - Updating of the CATN Course is being discussed. No courses are to take place at this time. The updated course may be available after May 2011. A decision can then be made if we will have a course
 - TNCC Instructor course will be held in Late summer (date to be announced)

Pediatric Committee – Linda March

- Linda has also been attending conference calls
- All ENPC course directors will receive a CD with updated information
- ENPC update work is in progress- anticipated late 2011
- ENPC Instructor course is planned for June
- The dates of the Avera and Sanford TNCC/ENPC courses are on the website

Government Affairs – Lois VanDerVliet

- Lois attended the National Conference “on the Hill”. Some of the topics were
 - Title 8 - Funding for RN education
 - State Trauma Systems
 - Pediatric training- federal grant funding
- South Dakota’s safety score remains low
 - No helmet law
 - No primary seatbelt law
 - We do have child booster seat laws

- Lois talked about becoming more active in SD with passing safety legislation.
 - Conversation regarding support of a law banning texting while driving. Thoughts were to research topic and see if SDENA could join with other groups to bring this forward.
 - Education of dangers presented to high schools

Injury Prevention – Dory Gassman

- No new information since October meeting. Dory will continue to monitor.

Web site

- Patti Peterson will assist Dory with continued work on the web site.
- Hosting fees for the site are \$250/year (\$500 included in budget). Dory stated there are 3 additional options for continued support which is more expensive and provides for continuous updating. The other option is to pay \$65/hr for when updates are needed. Motion by Jodi to stay with the \$250 hosting fee and \$65/hr when needed. Second by Becky. Motion approved by vote.

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Old Business:

- **CEN Review Course**
 - Clara reported that all is set for the CEN review course March 30-31
 - Hard copies of the registration was sent to all SD facilities and also sent out by email.
 - The course is at the Ramada Inn on West and Russell (Not the Ramkota)
 - Thus far there are 28 registered / 25 ENA members and 3 nonmembers (\$750 back to account for 3 nonmembers)
- **Society of Trauma Nurses Conference**
 - Becky will be attending in San Antonio –the March 30-April 1
- **Bylaws and operating procedure updates**
 - Dory updated as described in the October Minutes
- **Archived orientation Sessions** for President, President Elect, Secretary and Treasurer
 - Can be found archived on the ENA website

New Business

- **Association Law and Management session (national)**
 - Record retention process (7 years – page 13 on web site)
 - Minutes to reflect action items
 - Website to include Privacy and terms of use
 - Statement of Conflict of Interest
 - Dory will make a draft of proposed changes and bring to June meeting
- **Conference ideas**

- Poster Presentation
- Scholarship applications
- **Recruitment**
 - Discussion was held regarding the recruitment grant. Some of the suggestions were
 - Education aspect of quarterly meetings
 - Obtain recruitment packets
 - Members talk to peers regarding advantages of membership
 - Encourage incentives within each facility for national certification
 - Short presentation at each TNCC/ENPC meeting

FYI -AACN Conference – April 12 “From Field to Recovery”

Motion to adjourn by Linda March, Second by Kay Boik
The next meeting will be by video conference on June 6 at 1600