

SDENA MEETING MINUTES

1600 February 22, 2010

Telephone conference

1. Call to order by President Dory Gassman

Members Present:

Sioux Falls:

Clara Johnson, Avera McKennan,
Becky McManus-Hexum, Avera McKennan
Cindy Baldwin, Sanford Health
Kay Boik, Sanford Health
Roine Klassen, Sanford Health
Patti Peterson, Sanford Health
Linda March, Avera McKennan
Carol Cressman, Sanford Health
Dory Gassman, Prairie Lakes Hospital, Watertown, SD

(Unable to connect via teleconference- meeting held by phone conference call)

1. Secretary's Report / Approval of Minutes

- Review of minutes from the February 22, 1010 meeting.
Minutes were approved by Clara Johnson, seconded by Cindy Baldwin.
- Kay reported that she has email addresses for the majority of the state members. She will attempt to call and inform those without email that all communication will be passed along via the web site.

2. Treasurer's Report – Jody Foster

- Balance coming into 2010 is \$21,000.
- See 2009 Expense/Income Report as posted on the web site
 - 2009 TNCC / Eurica SD was granted \$570 and Martin, SD \$1000 for TNCC

3. Committee Reports

- **Trauma Committee – Clara Johnson:**
 - TNCC has developed a pretest which can be used with the provider course
 - TNCC instructor course will be scheduled for later this summer
 - Shaye and Patti will become faculty to assist with instructor courses
- **Pediatric Committee – Carol Cressman**
 - Linda March has become faculty for ENPC instructor course
 - An ENPC instructor course is scheduled at Sanford on June 8th
 - National is planning an update to the ENPC course content in 2011-12
 - Reminder to factor in extra funding in the 2011 budget for instructor and member update training

- **Government Affairs Committee – Lois VanDerVliet**
 - Lois will be asked to submit a written report of the Washington DC Government affair conference.

- **Injury Prevention – Dory Gassman**
 - ENA has developed materials regarding injury prevention to include quality, safety and injury prevention. See ENA website for details
 - The board was in agreement to fund injury prevention in the following manner. An injury prevention form must be submitted for reimbursement. Limit: \$250/member with max of \$500/hospital
 - Dory will compose operative guidelines on reimbursement for injury prevention and place on web site with request form.
 - Dory talked about the availability of ‘Safe Kids’ and ‘Closed Head Injury ‘ pamphlets.

- **Web site**
 - Encourage members to go to the web site and view the minutes, financial reports, etc
 - All agreed to inquire if we can load pictures of members on the site
 - Chair members pictures have been added
 - Post yearly meeting dates and trainings

- **Meeting notices**
 - Will post agenda, committee reports and financials on the website one week before the next meeting

- **Fall Meeting**
 - Suggestions for a fall meeting were discussed. Clara will check out options of doing another day trip. Another suggestion was to host a social meeting – to increase membership. All felt that the fall meeting would be a group – rather than teleconference meeting.

- **Free 2010 ENA Membership drawing**
 - Kay will bring a list of all the meeting attendees to the next meeting and we will draw for a 2010 membership

- 4. The meeting was adjourned at 1720 Motion for adjournment by Cindy Baldwin, second by Linda March
- 5. Next meeting – by teleconference on February 2nd at 1630 CST

Minutes were submitted by
 Kay Boik, RN CEN
 SDENA Secretary