

South Dakota ENA Meeting Minutes
February 2, 2004
4:00 PM

- I. Video Conference Site Call to Order by sites:
Sioux Falls: Clara Johnson, Francie Miller, Bonnie Murtha, Mindy Laflin, Cindy Baldwin, and Jill Wiesner
Aberdeen: Tammy Dohman
Watertown: Jody Foster, Dory Gassman
Rapid City: Pat Sortland

II. Secretary's Report/ Approval of Minutes

Cindy mailed the previous meeting minutes to all members in January, along with today's agenda. A motion to accept the report was made by Cindy and seconded by Jody. The members approved the report.

III. Treasurer's Report

The financial sheets for the last fiscal year were distributed. See attached sheet. Jill stated that the proposed 2004 budget has a \$6100 deficit. Clara and Jody stated that most years the proposed budget has always had a deficit, since this state chapter is always looking at revenue that has been generated the last quarter of the previous year, the proposed generated income, and leaves out the money that sits within the account currently. The members that were present asked if each line item budget proposal could be looked at again. Therefore each item was reviewed and changed. See new 2004 budget proposal. Cindy made a motion to accept the new budget and to keep the checkbook no lower than \$2,000, Francie seconded the motion. The members approved the above action.

IV. Committee Reports

- A. Trauma Committee: Clara updated the members that the TNCC reimbursement funds for 2003 have been expended. \$5500 dollars was granted to SD facilities with 50 beds or less to cover the cost of TNCC. She will submit a grant application to National ENA for TNCC reimbursement for 2004. She will ask for \$1, 000. TNCCi class will be held July 16, 2004 in Sioux Falls. Clara made a motion to double the cost of instructor classes held by ENA for both in state members and non-members, as well as out of state participants. This motion was based on the 2004 budget and the previous years cost for the class. Mindy seconded the motion. The members approved the action.
- B. Pediatric Committee: Mindy Laflin updated the chapter regarding the ENPCi update scheduled for this year. Currently, all ENPC instructors have been notified by mail that an update is required this year. It appears that the update will take approximately 6 hours, which includes revision of the written test

and skills stations. This will cost our chapter about \$400-500. Mindy stated that more information will be coming, however many of our facilities that hold ENPC classes have been tentative to schedule classes since the timing of the updates is unknown, therefore projected revenues for 2004 may be down. Mindy also stated that the next ENPC instructor class would be held in Sioux Falls to decrease costs.

- C. Government Affairs Committee: No updates from National. Tammy Dohman will be attending Nurses Day at the Legislature in Pierre in February.
 - D. Injury Prevention: Dory Gassman stated that she is applying for nationally funded grant dollars for injury prevention sponsored by NIOSH and ENA. The grants stated that up to \$5,000 could be awarded to each state depending on the programs that the state was involved in.
 - E. Newsletter: Tammy requested all information be sent to her by. She will also be sharing all of the pictures that she has taken on this trip in upcoming newsletter.
- V. New Business
- A. Fall 2004 Conference: Discussion was held regarding the fall 2004 conference. Planning continues to hold a CATN course. The dates currently are undecided. SVH will be hosting their Trauma Conference on October 7th. The dates of September 30th and October 1st were discussed, as was October 14th and 15th. Clara will check on using Hilltop Methodist for the location. They are cost effective and you are able to bring in your own food. Brochures will be distributed later this year.
 - B. BCRII Conference Call: Many issues were discussed regarding this issue.

Tammy I think you should finish this.

A motion to adjourn the meeting was made by Jody and seconded by Dory. The meeting was adjourned at?. The next meeting will be held June 7th, 2004.